

MINUTES OF THE ANNUAL GENERAL MEETING OF THE NEW ZEALAND FEDERATION OF SENIORNET SOCIETIES (INC) HELD AT THE TAHUNA CONFERENCE CENTRE, NELSON ON 9 MAY 2017 AT 3:00 PM.

Welcome: The Chairman welcomed everyone to the meeting and outlined the procedure for speaking and voting.

Present: **73 SeniorNet members representing the following 34 Learning Centres.**

Bayswater, Bream Bay, Canterbury, Cromwell, Dargaville, Eden-Roskill, Golden Bay, Hamilton, Hawkes Bay, Hibiscus Coast, Horowhenua, Hutt City, Kapiti, Mac Christchurch, Mac S/N Auckland, Marlborough Sounds, Motueka, Nelson, New Plymouth, North Wellington, North West Christchurch, Otago, Palmerston North, Papatoetoe, South, South Waikato, Tauranga, Turangi, Upper Hutt, Wairarapa, Wanganui, Warkworth, Whakatane, Whitianga.

The Federation Executive Officer, Grant Sidaway was also in attendance.

Votes by Proxy: 10 Proxy Votes were received.

Apologies: Pauanui, Paeroa, Coromandel, Rotorua, West Auckland, Matamata, Kaikohe, Cambridge, Te Awamutu, Hawera, Gisborne, Glenfield, Napier, Wanaka, Dunedin.

Motion: **That the Apologies be accepted.**

Moved	Bruce Smart	South	
Seconded	Rex Fowler	Wairarapa	Carried.

Minutes:

Motion: **That the Minutes of the 2016 AGM be taken as read.**

Moved	Ian Grant	Whitianga.	
Seconded	Muriel Moran	Motueka.	Carried.

Motion: **That the minutes of the 2016 be confirmed as a true and complete record.**

Moved	Ray McDonald	Eden Roskill, (Chair)	
Seconded	Pat van der Maas	Hamilton.	Carried.

Matters Arising: **There were no matters arising.**

Chairman's Report. The Chairman, Ray McDonald, gave the background to the Executive Officer position and discussed the contract that provided all the Federation services. He also mentioned the contract and competency reviews and that the current contract expires on 30 June 2017.

He said that due to the change in TEC funding, a new model had to be found and that was detailed in "The Way Forward" which is more collaborative and detailed than previously.

He mentioned the importance of collecting statistics and that SNAP was a very important tool for this, and that the Learner Hour rate for 2017 was \$1.25 per Learner Hour.

There has been a change in learning centre activity with more emphasis on portable devices and growth in areas such as cloud-based activity, computer maintenance and technical questions.

He also commented that the gender imbalance continued with over 66% of females enrolled in courses and that we were still at over 90% of European extraction. Efforts to improve both the gender and ethnic imbalance had not been successful.

He thanked the Management committee and particularly the Executive Officer and his assistant, Jude Mitchener for their dedication, enthusiasm and ability, particularly during the Kaikoura earthquake when the national office was out of action for a period.

He also thanked the volunteers in the Learning Centres without whom SeniorNet could not function.

Motion: That the Chairman's Report be received.

Moved Ann Donovan Otago

Seconded Linda Hill Whitianga. **Carried.**

Executive Officer's Report:

The Executive officer, Grant Sidaway commented on the significant drop-off in calls to the 0800 number but countering that, emails have significantly increased.

He also thanked the Learning Centres who have hosted him in the past year and said he has always been made to feel very welcome when visiting. The supporters of SeniorNet were also thanked and he asked that the members use them if they wish the support and sponsorship to continue.

He asked for more articles from Learning Centres for the GIZMOE. He also mentioned the big advantage in partnering with N4L as there is a need to share resources. The increase in the Lottery Grant this year from \$60,000 to \$80,000 came in for special mention as did the support he had from the Chairman and the rest of the Management committee.

Motion: That the Executive officer's report be received.

Moved Ray McDonald Chairman.

Seconded Bryan Strong Marlborough Sounds. **Carried**

Financial Report: The Treasurer, Gwen Harvey, spoke to the report and answered questions. Ian Grant, Whitianga, asked why there was no depreciation mentioned. Gwen replied that the Federation do not own anything except the bank account and that the Executive Officer has a contract that provides all the equipment and services.

Insurance. In reply to a question about the lower income and expenditure for insurance, it was pointed out that there is big advantage in Learning Centres belonging to the group. Income in the accounts was lower this year because two Learning Centres had left the group and due to earthquake costs now being worked through the system, better rates were offered by the insurers. Members were also advised to expect increased insurance rates this year.

Motion: That the Treasurer's report be received and the 2016 Annual Accounts be adopted.

Moved Ray McDonald Chairman

Seconded Muriel Moran Motueka. **Carried.**

Election of the Committee:

As only one nomination was received from each region involved in this rotation, the following were declared duly elected:

Northland Region. Dorothy Davies.

Auckland Region. Ray McDonald.

Top of the South Region. Duncan Fuller.

No nomination was received from the Central North Island Region.

Gwen Harvey who was elected a Federation committee member in 2011 did not seek re-election this year. Ray McDonald thanked her for her support and contribution to both the Learning Centres in the Central North Island and the SeniorNet Federation.

He presented her with a gift in appreciation and wished her well in the future.

Appointment of Federation Auditors:

Motion: That Moore Stephens Markham be appointed as Federation auditors for 2017.

Moved	Bruce Smart	South	
Seconded	Alan Rutherford	Mac Christchurch	Carried.

Member Motions.

Motion: That Clause 4 (b) (iv) of the Agreement between SeniorNet Learning Centres and the SeniorNet Federation be amended by the addition of the words "Will Strive to" before the words "Organise member days".

Moved	Marlborough Sounds SeniorNet.	
Seconded	Sally Douglas	Golden Bay

Bryan Strong, Marlborough Sounds SeniorNet spoke for the motion. He said that they supported the concept of the agreement but a small centre with a large coverage would find it difficult to organise 6 meaningful Open Days every 12 months. He felt that all other clauses could be complied with.

No one spoke against the motion.

The motion was carried.

Motion: That the Federation cease learner hour payments and use any surplus funds as Learning Centre support with outcomes that are achievable to produce a break-even budget result.

Moved	SeniorNet Whitianga	
Seconded	Ian Grant	Whitianga/Motueka.

Linda Hill, Whitianga, spoke to the motion. She said that the Executive Officer had been telling everyone for some time not to rely on TEC funding and that Learning Centres would be better served if applying for grants on a project base.

Duncan Fuller, Nelson, spoke against the motion. He said that the Federation committee knew that some of the larger Learning Centres could pull out of the Federation if learner hour funding was not available to them. He also questioned the criteria that would be used for making payments to learning centres and who would authorise the payments. He asked the members to give the Federation a year to prove itself under the new agreement before suggesting major changes.

The motion was lost.

Motion: That the Federation retain the Executive Officer Administration Contract at the same payment level (\$180,000) and service level, but refocus outputs to match “The Way Forward”.

Moved Whitianga SeniorNet

Seconded Ian Grant Whitianga/Motueka.

Linda Hill, Whitianga spoke to the motion. She said that the Executive Officer position should not be part time and that a full time position would give a better value output from the Federation.

The Chairman asked the Executive Officer to comment.

Grant advised that he had put a lot of thought into the “Way Forward”. He was confident that the objectives could be met but there were several considerations to be taken into account. He would have to learn how to say “no” more often and would have to consider what office accommodation would be necessary but overall he was confident that everything could be achieved.

The Motion was lost. Mac Christchurch asked to be recorded as abstaining.

Motion: That the Annual Plan for 2017/18 be adopted.

Moved Ray McDonald (Chairman)

Seconded Ann Donovan, Otago. **Carried.**

Motion: That the 2017 Budget and 2018 Forecast Budget be approved.

Moved Bruce Smart South

Seconded Noel Johns Eden-Roskill.

Linda Hill. Whitianga asked if Skype could be used more. Grant Sidaway replied that Skype, Webinars and other forms of communication would be used more.

The motion was carried.

Subscriptions:

Motion: That the 2018 Membership fee for Member Societies be set at \$5.00 per society member. Membership numbers to be set as at 31 December of each year.

Moved Bruce Smart South

Seconded Sally Douglas Golden Bay **Carried.**

General Business:

There were no matters of general business raised

The Chairman thanked all the members for attending and advised that the next AGM would be at a place and time yet to be determined.

The meeting closed at 4.35 pm.

Signed as a true and complete record.

.....Chairman

.....Date