

SeniorNet Federation

PROJECT GRANTS

Overview

The purpose of the Project Grants scheme is to help Learning Centres fund projects that will primarily increase membership or develop new initiatives.

The total available pool in 2015 will be \$20,000 + GST

When Learning Centres are awarded funding the details will be announced in the next available newsletter, Gizmoe.

Once Learning Centres have utilised the funds they will be required to complete an evaluation as to the success/not of the funds, this evaluation will provide suggestions on how to improve/assist the Project Grants process. All funds awarded to Learning Centres shall be used by 31 December 2015.

Successful Learning Centres will be required to submit articles for Gizmoe on how they have used the funds and how it has benefitted their Centre or, how it could potentially be taken up by other Learning Centres. It is hoped that this will encourage other LCs to follow suit.

At the end of 2015 the Grants Project will be reviewed by the Federation to determine the success of the scheme and if any, modifications need to be made and whether the scheme is to be continued.

Policy

Policy Statement: Project Grants refers to a sum of money made available in 2015 by the SeniorNet Federation to assist Learning Centres grow their membership and/or adopt new initiatives to benefit the Centre as well as, potentially, the wider membership.

I. Timing

Applications must be received, in full, no later than 1 July 2015.

II. Applications

Applications must be received in full using the provided Application Form.

III. Benefit(s) to the applying Learning Centre and/or SeniorNet

Applications must clearly demonstrate how the funds will achieve one or more of the following:

- Increase the Learning Centre membership
- Provide additional courses on the Learning Centre programme
- Develop additional Tutors for the Learning Centre
- Demonstrate how the Learning Centre is an 'early adopter' of an emerging technology/app
- Increase membership for the wider SeniorNet organisation

IV. Administration/Notification of funding decision

Funding decisions will be announced on 1 August 2015. A communication will be sent to the applying Centre outlining the decision. If the request has been denied the rationale for the decision will be provided.

V. Payment

To be made to successful Learning Centre(s) on the 20th of August 2015

Process

1. A Projects Grants Committee consisting of three people shall be formed to select the successful Learning Centres. The Committee shall be made up of two Federation Committee members plus the Executive Officer. The appointment of the Projects Grants Committee shall take place before 1 May 2015.
2. Learning Centres will be notified by email of the Projects Grants facility on 1 April 2015. The notification will invite Learning Centres to apply for the grant. The Application form will be available from 1 April 2015, it will be attached to the email announcing the Project Grants and will also be available on www.seniornet.co.nz (useful Information tab)
3. Learning Centres will submit their application form by 1 July 2015.
4. The Project Grants Committee will meet in July (between 1st and 24th) to select successful applications.
5. Funding decisions will be announced on 1 August 2015 via emails to the applying Learning Centres.
6. Payments to successful Learning Centres will be made on 20th August 2015.
7. Successful Learning Centres shall submit an evaluation of their project once completed or before 31 December 2015.

PROJECT GRANT : Application Form

Learning Centre:

Date of Application:

Name and email address of person to contact in respect of this application:

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Funding requested: \$

Smaller Learning Centres (those with less than 150 members) are able to apply for funding from a Project Grant fund of \$20,000 in total.

No more than \$1500 will be awarded to any one Learning Centre

Criteria for funding:

- Achieving an increase in membership
- Providing additional courses on the Learning Centre programme
- Developing additional teachers for the Learning Centre
- The Learning Centre being an 'early adopter' of an emerging technology/applications
- Benefit to the wider SeniorNet organisation

Applications will be considered on the basis of the following criteria:

- The anticipated growth of the membership
- Will the funding provide new classes?
- Will the funding grow the number of Tutors in the learning Centre
- Will the funding lead to the Learning Centre adopting an emerging technology or application
- Is there potential for promoting this initiative to the wider SeniorNet membership/potential membership?

Please state how the funding, if approved, will be used and how this will benefit your Centre? (use additional document if required then attach to this application)

Signed by Chairman of applying Learning Centre:

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Signed by one other Committee Member of applying Learning Centre:

.....

**On completion, please send this form to: Grant Sidaway:
grant@seniornet.co.nz**

Project Grant Application - Check List (internal use only)

Learning Centre:

Date of Application:

Funding requested: \$

Proposed use for funds

- Growth of the membership? If so, by how many?

- New Classes to be added to the programme? If so, what? Target audience for proposed classes?

- Additional Tutors trained?

- What new technology is the Learning Centre adopting?

Comments:

Recommendation:

Funding approved: \$

Approved by: Project Grants Committee. Date: